

### St. Vrain Valley School District Gift Acceptance Form

1. Donor: \_\_\_\_\_  
 Address of Donor: \_\_\_\_\_  
 Contact Person (if donor is an organization): \_\_\_\_\_

2. Receiving Organization: St. Vrain Valley School District RE-1J  
 395 So. Pratt Parkway, Longmont, CO 80501

3. Receiving Building: \_\_\_\_\_  
 Address: \_\_\_\_\_

4. Date of Contribution: \_\_\_\_\_

5. Monetary Gift: Cash \_\_\_\_\_ Check # \_\_\_\_\_ Amount: \$ \_\_\_\_\_

6. Description (not value) of Any Property Donation: (list one item per line)

Quantity	Description	Value
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Note: The donor is responsible for establishing the Fair Market Value of all donated items. The District takes no responsibility for this evaluation.

7. Did the receiving organization provide any goods and/or services to the donor in consideration for the cash or property value? No \_\_\_\_\_ Yes \_\_\_\_\_ If yes, what is the value? \$ \_\_\_\_\_

8. Intended Purpose of the Donation: \_\_\_\_\_  
 \_\_\_\_\_

The District will make reasonable effort to accommodate the intended purpose of this donation but reserves the right to utilize, relocate and/or dispose of items without obligation to the donor.

Acknowledged: Principal (less than \$1,000) \_\_\_\_\_ Date \_\_\_\_\_  
 Superintendent (\$1,001 to \$10,000) \_\_\_\_\_ Date \_\_\_\_\_  
 Board President (over \$10,000) \_\_\_\_\_ Date \_\_\_\_\_

St. Vrain Valley School District RE-1J is a non-profit school district. Federal tax #84-6014380 and Colorado tax # 98-02634. If you have any questions, please contact the Financial Services Department at 303-682-7203.

Original Copy to Donor. Copy to Financial Services Department as part of the trimester/quarter report.