

Public Concerns and Complaints

Constructive criticism motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively is welcomed by the Board of Education.

The Board believes that complaints and grievances are best handled and resolved as close to their origin as possible. Therefore, the proper channeling of complaints shall be as follows:

1. Teacher
2. Principal/supervisor
3. Appropriate director and/or assistant superintendent
4. Superintendent
5. Board of Education

Any complaint about school personnel shall always be reviewed by the Superintendent before it is presented to the Board for consideration and action.

When a complaint is made directly to an individual Board member, the procedure outlined below shall be followed:

1. The Board member shall refer the person making the complaint to the appropriate supervisor or the Superintendent.
2. If the person will not personally present the complaint to the supervisor or Superintendent, the Board member shall then ask the individual to reduce the complaint to writing on Complaint Form KE/KEF-E. The Board member may then refer the complaint to the supervisor or Superintendent for investigation.
3. If at any time the person making the complaint feels that a satisfactory reply has not been received from a supervisor, that person should be advised to consult with the Superintendent and, if still not satisfied, to request that the complaint be heard by the Board of Education.

Every attempt shall be made to investigate any complaint received within 10 days of the receipt of the complaint.

Adopted February 28, 1968
Revised September 12, 1984
Revised April 22, 1992
Revised September 8, 1993
Revised October 12, 1994
Revised April 14, 2010

CONTRACT REF.: SVVEA Agreement, Article 7–Teacher Files

St. Vrain Valley School District RE-1J, Longmont, Colorado