

Public's Right to Know/Freedom of Information

The Board is a public servant, and its meetings and records shall be matters of public information, subject to such restrictions as are set by federal law or regulation, by state statute or by pertinent court rulings.

The official meeting notices, meeting minutes, policies and financial records of the Board shall be available for public inspection by way of the district's website (www.stvrain.k12.co.us), and available for in-person review, with prior notice, during the regular business hours at the Public Information Office.

A person who has the right to inspect a public record also has the right to request a copy of the record. Anyone requesting a release of information will be given a copy of the District's Public's Right to Know/Freedom of Information Regulation, a Public Records Request and Payment Agreement Form (KDB-E) and the Public Records Requests – Fee Guideline Form (KDB-E-2). A reasonable time shall be allowed for processing, handling and copying by district personnel of these records. However, no records shall be released for inspection by the public or any unauthorized persons—either by the superintendent or any other person designated as custodian for school district records—if such disclosure would be contrary to the public interest as described in state law. The Board supports school district employees and shall make every effort to hold inviolate sensitive information with respect to district employees.

The Board wishes to support the right of the people to know about the programs and services of their schools and shall make every effort to disseminate information. Each principal is authorized to use all means available to keep parents and others of a particular school's community informed about the school's program and activities.

The district may charge reasonable fees for furnishing copies or other costs associated with dissemination of such public records in accordance with the accompanying regulations and state laws.

Current practice codified 1994

Adopted June 8, 1994

Revised August 14, 1996

Revised November 11, 1998

Revised September 24, 2003

LEGAL REFS.: C.R.S. 22-9-109
C.R.S. 22-32-109 (1)(c)
C.R.S. 24-72-201 *et seq.*

CROSS REFS.: BEDA, Notification of Board Meetings
BEDG, Minutes
CBIA, Public Inspection of Superintendent's Evaluation
GBJ, Personnel Records and Files
JRA/JRC, Student Records/Release of Information on Students

St. Vrain Valley School District RE-1J, Longmont, Colorado