

School Year/School Calendar

Prior to the end of the school year, the Board of Education shall determine the length of time during which District schools shall be in session during the next school year. The number of hours/days of planned teacher-student instruction and of teacher-student contact shall be consistent with the Board's definition of "actively engaged in the educational process," shall meet or exceed the requirements of state law and shall include a sufficient number of days to allow the Superintendent flexibility in preparing a calendar that supports the District's educational objectives.

The Board defines "actively engaged in the educational process" as time when students are under the supervision of a certified teacher and actively engaged in the educational process, including:

- Classroom instruction time
- Individual student work time while at school, including study hall and library/media center research
- Work study
- School-related field trips
- Independent study insofar as such study is allowed under District policy
- Assemblies
- Recess (AM/PM only)
- Passing periods between classes

"Actively engaged in the educational process" shall not include:

- Lunch (including to/from, recess)
- Time students spend before school waiting for classes to begin and time after the last class of the day, including waiting for the bus
- Teacher preparation time

Under the supervision of a certified teacher shall not require the teacher be in the student's physical presence at all times, but the teacher is exercising direction and control over the nature of the student's educational activities.

The District calendar for the next school year shall be prepared by the Superintendent or designee and presented to the Board for approval in the spring of each year. In preparing the calendar, the Superintendent or designee shall consult with staff and community members and with other districts in the area.

The Board authorizes the administration to issue a District calendar in accordance with this policy. Administration is encouraged to examine instruction time and calendar issues in the context of supporting the District's educational objectives.

All calendars shall include the dates for all teacher-student instruction days and staff inservice programs. A schedule of various activities during the coming school year will also be available on the District website. The administration shall allow public input from parents and teachers prior to scheduling the dates for staff inservice programs.

A copy of the calendar shall be provided to all parents/guardians of students enrolled in District schools and available on the District website. Any change in the calendar except for emergency closings or other unforeseen circumstances shall be preceded by adequate and timely notice of no less than 30 days.

If a school day is lost due to an emergency, the Board at its next regular meeting shall ratify the administrative action in closing the school.

Adopted February 8, 1984

Revised September 10, 1986

Revised to conform with practice June 8, 1994

Revised August 24, 2005

Revised March 14, 2007

Revised August 10, 2011

LEGAL REFS.: C.R.S. 22-1-112 (school year and national holidays)
C.R.S. 22-32-109 (1)(n) (duty to determine school year and instruction hours)
C.R.S. 22-33-102 (1) (definition of academic year)
C.R.S. 22-33-104 (1) (compulsory attendance law)
C.R.S. 22-44-115.5 (fiscal emergency)
1 CCR 301-39, Rules 2254-R-2.06 (school year and instruction hours; definition of contact/instruction time)

CROSS REF.: EBCE, School Closings and Cancellations

CONTRACT REF.: SVVEA Agreement, Article 29–Length of Contract Year/
School Calendar

St. Vrain Valley School District RE-1J, Longmont, Colorado