

## **Broadcasting/Taping of Board Meetings**

A record of regular and specially-called Board meetings shall be made by the secretary to the Board or the superintendent's designee. Such record shall be made through note taking, then transcribed into the official record of the meeting for review by the Board. A tape recording may be used by the secretary to the Board to allow for accuracy in the transcription of the written record. However, such a recording shall not be considered the official record and will be destroyed after transcription and approval of the resulting minutes by the Board.

In addition to being aired live on at least one local cable channel, all regular and specially-called Board meetings, and occasionally work sessions, will be video taped. These video tapes will be made available to local cable companies for delayed broadcast throughout the District. Video tapes shall not be considered the official record of proceedings and shall be erased after 24 months, unless there is a specific need, such as pending litigation, to retain them beyond this period.

Adopted February 28, 1968  
Revised February 22, 1978  
Revised September 12, 1984  
Revised to conform with practice June 8, 1994  
Revised October 24, 2001  
Revised March 24, 2004

CROSS REF: BEC, Executive Sessions/Open Meetings