

Agenda

1. General

The agenda format places at the beginning of the meeting those items that the public is most interested in and delays until the later portions of the meeting those items which do not require immediate action.

2. Specific items

Minutes: Each regular and special meeting or as requested by the Board President.

Superintendent's report: This item is only for informational purposes (status reporting, etc.).

Reports: The Superintendent will place reports on the agenda in an order expected to be of highest to lowest interest to the audience. Advisory committee reports are expected to be brief, usually fifteen minutes or less (accountability committee, long-range planning committee, etc.). Informational reports of a financial or statistical nature (enrollments, student activity accounts, budget and financial reports) and new program proposals will generally be placed toward the end of the report portion of the agenda.

Action items: Those items of major significance to the education program which require staff and Board dialogue prior to final action (final adoption of major policy changes, approval of the annual budget, employee agreement approval).

Consent grouping: Items in this group will have been reported previously to the Board, will be of a routine nature or will be of a recurring nature (employee resignations, hirings, vendor payments, capital outlay bid items, notice of intent to attend conferences or seminars, application for grants, etc.).

Approved February 22, 1978

Revised October 10, 1979

Revised to conform with practice February 8, 1984

Revised to conform with practice June 8, 1994

Revised January 26, 2000

Revised October 22, 2003